

# West Point Tours *inc.*

## Motor Coaches & School Buses

PO Box 125 · Route 94 · Vails Gate, NY · 12584  
(845) 561-2671 · Fax (845) 561-6948  
[www.westpointtours.com](http://www.westpointtours.com) · [LetsGo@westpointtours.com](mailto:LetsGo@westpointtours.com)



### APPLICATION FOR EMPLOYMENT

West Point Tours, Inc. is a transportation company utilizing school buses to transport students to and from school. We also use these buses and coaches for student and adult charter work.

West Point Tours, Inc. is an equal Opportunity Employer. In compliance with Federal and State Equal Employment Opportunity Laws, qualified applicants are considered for driving positions without regard to race, color, religion, sex, national origin, age, marital status, or the presence of a non-job related medical condition or handicap.

Date: \_\_\_\_\_

#### PERSONAL INFORMATION

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ Class: \_\_\_\_\_ Endorsements: \_\_\_\_\_

#### EMERGENCY CONTACT

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

#### EMPLOYMENT INFORMATION

Have you ever applied to this company before?  Y  N If Yes, when? \_\_\_\_\_

Are you currently employed?  Y  N If necessary, may we contact your manager?  Y  N

How did you learn of our opening? \_\_\_\_\_

#### EDUCATION & MILITARY SERVICE

Highest completed educational level: \_\_\_\_\_

Military Service: \_\_\_\_\_ Rank at Discharge: \_\_\_\_\_

Current member of National Guard or reserves:  Y  N

**HAVE YOU EVER BEEN CONVICTED (OR HAVE CHARGES PENDING) OF A CRIME?**

Y  N  Unsure Please explain: \_\_\_\_\_

Have you ever been disqualified under Article 19A?  Y  N

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**EMPLOYMENT HISTORY**

Start with most recent employment

Employer Name, Address, Phone Number	Dates	Job Title

Any other information you would like to provide

School bus transportation involves a split shift. We bring students to school in AM and home in the PM.

**Note: You may be required to work over the summer as work becomes available.**

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This certifies that this application was completed by me, and that all entries on it are true and complete to the best of my knowledge. I authorize you to make such inquires of my person and previous employment as may be necessary in arriving at an employment decision.

I hereby release persons or previous employers from all liability in responding to inquires in connection with my applications. I understand by New York State Law, that West Point Tours, Inc. must obtain an abstract of my driving record in considering my employment. I have no objection against finger-printing, as required by New York State Law. I understand that false or misleading information in this application

and its associated interview, may result in my discharge. I will abide by all rules and regulations of West Point Tours, Inc., as permitted and required by law.

**By signing this application, I hereby give permission to West Point Tours, Inc. to run a background and criminal records check.**

**“By signing this application, I hereby give West Point Tours, Inc. my permission to obtain a copy of my driving record (abstract). I understand that West Point Tours, Inc. has the right to obtain my driving record at any time during my employment with them. In addition, I also understand that such records may be shared with and reviewed by New York State Department of Motor Vehicles and their employees, School District personnel for which I drive, and any insurance carrier for West Point Tours, Inc.”**

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_